

SFE311T : Weekly Team Meeting

Purpose: Review top-level metrics, coordinate projects, and discuss pressing topics.

# Agenda: Thursday 15/07/2021

* Finalization of the group project.

### Attendance

1. Name: Kgole B

Position: Project Manager

Student Number: 218567177

Present: Yes

1. Name: Marakalla E.T

Position: Software Engineer 1

Student Number: 218125514

Present: Yes

1. Name : Selemela K.G

Position: Software Engineer 2

Student Number: 216807944

Present: Yes

1. Name: Ramothwala L

Position: Software Engineer Assistant

Student Number: 214632225

Present: Yes

1. Name: Rakgoale B.M

Position: Test Engineer

Student Number: 219677120

Present: Yes

1. Name: Maphutha L

Position: DevOp Engineer

Student Number: 219666519

Present: Yes

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### Discussion Topics and Status Reporting:

* All codes coded by our software engineers completed.
* All unit tests done by our test engineer completed.
* Our DevOp Engineer uploaded and managed all codebase successfully through git.
* Project manager completed all documentation required.